

PREFACE

This preliminary building program statement was commissioned by the Board of Trustees of the Helen M. Plum Public Library. Library Planning Associates, Inc. was retained to identify the space and furnishings needed in a new facility to serve residents of the community effectively and to describe the optimum interrelationships among library departments and service areas

This report is the product of the meetings held during Spring, 2000 with library staff and incorporates their comments and suggestions. The schematic building program statement provides sufficient narrative information about the library's space needs in an expanded building to direct the architect through the schematic stages of the design process. As the project progresses through later planning stages, the information provided here will be further expanded and complemented with narrative detail describing required and recommended environmental conditions to be found in various parts of the library. This additional detail in the form of a completed building program statement will be needed to help direct the architect in the completion of design development and working drawings.

The library board and staff provided considerable information, clarification, and assistance, and the study team appreciated their support and cooperation, and the contributions of the following individuals are acknowledged here:

Linda Dickey	President, Board of Trustees
Nancy Bolton	Vice President, Board of Trustees
Karen Schurr	Secretary, Board of Trustees
Jeff Wisniewski	Treasurer, Board of Trustees
Wayne Kankovsky	Board of Trustees
Helen Jacobs	Board of Trustees
Kathleen Ushytko	Board of Trustees
Bob Harris	Library Director
Donna Slyfield	Head of Adult Services
Gerri Long	Administrative Assistant

Denise Zielinski	Head of Young People's Services
Karen Kee	Head of Circulation
May Anstee	Head of Technical Processing / Automation Coordinator

Other staff members provided comments through their supervisors.