

78800 TOTAL SQUARE FEET**REF DESK 022.3 DAH**

Summarized from: **Schematic building program statement : a description of the spatial and environmental needs in an expanded building for the Helen M. Plum Public Library, Lombard, IL; February 4, 2001**

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ENTRY / CIRCULATION	SQ.FT.	ADULT SERVICES	SQ.FT.
Traffic dispersal	855	Browsing/new books	775
Charging desk	825	Browsing/paperbacks	773
Circulation workroom	1620	Browsing/current periodicals	1693
Circulation dept storage room	90	Periodical backfiles	1217
Walk up exterior book return	105	Microforms/ copy room	325
Drive up exterior book return	150	Readers service desk	270
Copy center	215	Fiction collection	2641
Book sale corner	100	Large print collection	582
Coffee corner	300	Young adult collection	663
SUBTOTAL	4260	Audiovisual collection	1116
Nonassignable allowance	1278	Small group study room	180
Entry lobby	500	Public serv desk & reference	3602
Men's public restroom	300	Information commons	1090
Women's public restroom	375	Computer training room	420
Family public restroom	75	Copy center room	155
		Nonfiction collection	7062
		Quiet study room	1200
		Small group study rooms	1020
		Adult serv staff office	1130
		Adult serv storage room	120
		SUBTOTAL	26034
		Nonassignable allowance	3124
ENTRY / CIRC TOTAL	6788	ADULT SERVICES TOTAL	29158
YOUNG PEOPLE'S SERV		MEETING ROOMS	
Public serv desk	1519	Public mtg room 1	2200
Preschool collection	3583	Public mtg room 2	350
K-8 collection	4752	Table / chair storage	250
Nonbook collection	1216	Kitchenette	100
Technology center	460	SUBTOTAL	2900
Small group study rooms	480	Nonassignable allowance	348
Parenting collection	319		
Storytime room	575		
Storytime workroom/stor	505		
Staff workroom	671		
SUBTOTAL	14080		
Nonassignable allowance	1690		
Assisted restroom	150		
Nursing room	50		
TOTAL YOUNG PEOPLE	15970	TOTAL MEETING ROOMS	3248

STAFF/TECH PROC

TP workroom
 TP storage room
 Computer network workroom
 Server room
 SUBTOTAL
 Nonassignable allowance

TOTAL STAFF TECH PROC**STAFF/ADMINISTRATION**

1823 Business office
 210 Director's office
 375 Asst to Director
 300 Records storage
 2708 Board/conf room
 325 SUBTOTAL
 Nonassignable allowance

3033 TOTAL STAFF ADMIN**STAFF/OTHER**

Graphics workroom
 Staff copy room
 Maintenance workrm
 Staff lounge
 First aid
 SUBTOTAL
 Nonassignable allowance
 Staff restrooms

TOTAL STAFF OTHER**NONLIBRARY ASSIGNABLE**

450 Staff entry room
 255 Receiving & delivery
 390 Storage - genl & misc.
 570 Storage - maintenance supply
 85 Storage - office supplies
 1750 Storage - used book sale
 210 Auxiliary group storage
 200 Recycling center
 Telecommunications eqpt
 Elevator equipment room
 Groundskeeping eqpt room
 Janitor's closet (1st floor)
 Janitor's closet (2nd floor)
 Janitor's closet (3rd floor)
 SUBTOTAL
 Nonassignable allowance

2160 TOTAL NONLIBRARY ASSIGN. 2501**OTHER ALLOWANCES**

Local art display
 Nonassignable (mechanical)
 Nonassignable (other)

TOTAL OTHER ALLOWANCE 14184**[Return to the Library Site](#)**

